

**File No: DD(IT)/ERP/2025-26**  
**Ministry of Information & Broadcasting**  
**Central Bureau of Communication**  
**(IT & Modernisation Section)**

Soochna Bhawan  
New Delhi-110003  
Date: 06.11.25

**Advisory**

It is requested that all empanelled vendors verify the correctness of their bank account details available on the Vendor Login Page of the CBC's Portal <https://cbcindia.gov.in/cbc/vendor-login>. In case any vendor wishes to update or change the existing bank account details, the same may be done by submitting the following mandatory documents through the vendor login page of the Portal:

**1. Change Request on the Letterhead of the Authorised Signatory**

(Clearly mentioning the old and new bank details, duly signed and stamped by the authorised signatory.)

**2. Bank Mandate**

(Issued and attested by the concerned bank.)

**3. Cancelled Cheque**

(Of the new bank account to be updated.)

2. Please ensure that the above documents are uploaded in clear and legible format to avoid processing delays.

3. For any technical assistance or clarification, vendors may contact the CBC IT & Modernisation Section through the following channels:

- Email: [support.cbc@becil.com](mailto:support.cbc@becil.com)
- IVRS Helpline: 9810205148, 9289772910, 9289772911 (9:30 am to 6:30 pm Mon-Fri)

  
(Sri Sai Vempati)  
Deputy Director (IT)

To

Sr. Project Manager, BECIL for display on vendor login page.