

केंद्रीय संचार ब्यूरो
सूचना एवं प्रसारण मंत्रालय, भारत सरकार
सूचना भवन, सी जी ओ कॉम्प्लेक्स, लोधी रोड, नई दिल्ली-110003

दो बोली प्रणाली (Two Bid System) के तहत
भारत सरकार के हिंदी, अंग्रेजी एवं उर्दू भाषाओं में 7(सात) शीटर वॉल कैलेंडर 2027
के ऑफसेट प्रणाली द्वारा मुद्रण हेतु निविदा आमंत्रित करने संबंधी नोटिस

केंद्रीय संचार ब्यूरो उक्त कैलेंडर के ऑफसेट मुद्रण हेतु दिल्ली/एनसीआर के मुद्रकों से ऑनलाइन निविदा GeM पोर्टल के माध्यम से आमंत्रित करता है। निविदा दस्तावेज़, निविदा की शर्तें और अन्य विवरण हमारी वेबसाइट/ GeM पोर्टल वेबसाइट : www.cbcindia.gov.in/ <https://bidplus.gem.gov.in/advance-search> से डाउनलोड किए जा सकते हैं।

निविदा संदर्भ संख्या : 2/21/2026-27 PP V

निविदा GeM आईडी: GEM/2026/B/8147794

बोली- पूर्व बैठक(Pre-Bid Meeting) 22/10/2026 अपराह्न 4:00 बजे, सम्मेलन कक्ष, द्वितीय तल, केंद्रीय संचार ब्यूरो, सूचना भवन, सीजीओ कॉम्प्लेक्स, लोधी रोड, नई दिल्ली-110003 में आयोजित की जाएगी।

निविदा सभी अनुलग्नकों के साथ GeM पोर्टल के माध्यम से अपलोड की जानी हैं।

निविदा प्राप्त करने की अंतिम तिथि 02/11/2026, अपराह्न 3:00 बजे है।

**Central Bureau of Communication
Ministry of Information and Broadcasting, Government of India
Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi- 110003**

**Notice Inviting Tenders for printing of
Govt. of India Seven Sheeter Wall Calendar 2027 in Hindi, English & Urdu Language
By Offset Process under Two Bid System**

The Central Bureau of Communication invites online tender through GeM Portal from the offset printers located in Delhi/NCR for the Printing of above mentioned calendar. Tender document, terms of tender and other details can be downloaded from our website/GeM Portal:

www.cbcindia.gov.in, <https://bidplus.gem.gov.in/advance-search>

Tender Reference No.: 2/21/2026-27 PP V

Tender GeM ID: GEM/2026/B/8147794

Tender along with all Annexures are to be uploaded through GeM Portal

Pre-Bid Meeting will be held on 22/10/2026, 4:00 PM at Conference Hall, 2nd Floor, Central Bureau of Communication, Soochna Bhawan, Lodhi Road, New Delhi-110003

The closing date for receiving of tender is 02/11/2026, 3:00 PM

No. 2/21/2026-27 PP V

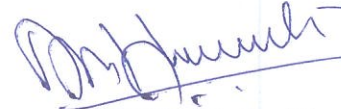
भारत सरकार/GOVERNMENT OF INDIA
केन्द्रीय संचार ब्यूरो/CENTRAL BUREAU OF COMMUNICATION
सूचना एवं प्रसारण मंत्रालय/MINISTRY OF INFORMATION & BROADCASTING
सूचना भवन, सी जी ओ कॉम्प्लेक्स, लोधी रोड, नई दिल्ली – 110003
SOOCHNA BHAWAN, CGO COMPLEX, LODHI ROAD, NEW DELHI- 110003

Date: 12/10/2026

विषय/Subject: - Printing of Government of India 7 sheeter Wall calendar 2027 in Hindi, English & Urdu (130 GSM)

Dear Sirs,

Quotations are invited for the production of 3,53,000 copies of the title on TOP PRIORITY basis. If you are in a position to undertake the production of the job as per specifications given below and supply the printed copies within the specified time schedule. Please submit your quotation in this form only through GeM portal **latest by 02/11/2026 (3:00 PM)**. Before the quotations are submitted a **pre-bid meeting** will be held on **22/10/2026 (4:00 PM)** at Conference Hall, 2nd Floor, Soochna Bhawan, New Delhi-110003.



(DKC Hrudhainath)
Joint Director (PP)

For & on behalf of the President of India

विवरण/DESCRIPTION: A seven-sheeter vertical wall calendar comprising six main sheets & one fly leaf is to be printed on both sides from colour design of all pages supplied in a soft copy. **Typesetting, Designing of Urdu language is to be done by the printer at his cost.**

All the sheets will be in size of 17.5"x 27.5". Each side of the all sheets prints colour picture, date pad and ground etc. in Four process colours and may bleed on all sides. Front and back side of flyleaf prints colour photographs, Messages, Information and list of holidays etc. bleeding on all sides.

All the copies are to be bound with best quality hard Wiro at top (24 loops on each side, total 48 loops) & strong hard steel rod of 12 gauge in size 17.5" as hanging device running all along the calendar width duly arched at the center. A supporting strip (in size 2.5"x17.5") of white thick duplex board is also to be bound along with and seven sheets having semicircular punch (die cut) at the top center to facilitate easy turning over of the sheets. **Improvement/Alteration of design & textual correction etc. in Hindi, English & Urdu languages if any, are to be done by the printer at their cost. Two colour proofs printed by "Digital Printing Process" in actual size may be required for approval.**

Note: 1. Two copies each of proofs printed by "Digital Printing Process" in Hindi, English & Urdu Language duly wiros bound are to be submitted for approval. The cost of these proofs must be included in your rates.

2. The printing of all calendars will be divided among the printers on the basis of L1 rates (on pro-rata basis) as per details given below:

"The calendar will be divided among 4 printers in the ratio of 35:25:20:20 approximately (L1:L2:L3:L4)"

The rates are to be quoted for 3,53,000 copies in Hindi, English and Urdu languages. The L1 rates (on pro-rata basis) will be offered to all eligible printers. If L2, L3 & L4 printers do not accept the L1 rates, then L1 rates will be offered to L5/L6 etc. printers.

साइज़/SIZE: 17.5" x 27.5" (finished size)

भाषा और मात्रा/LANGUAGE & QUANTITY: Hindi- 1,50,000 copies; English – 2,00,000 copies;
Urdu – 3,000 copies

Total -3,53,000 plus advance copies.

Note: The quantities mentioned above may increase/decrease upto 25% on pro rata basis.

L1 printer- 1,25,000 copies (Hindi-52,000; English-70,000; & Urdu- 3,000)

L2 printer- 88,000 copies (Hindi-38,000 & English-50,000)

L3 printer- 70,000 copies (Hindi-30,000 & English-40,000)

L4 Printer- 70,000 copies (Hindi- 30,000 & English-40,000)

रंग/COLOURS:-Four process colours throughout.

उत्पादन की प्रक्रिया/PROCESS OF PRODUCTION: Offset.

पेपर/PAPER: 130 GSM full gloss Bilt Royal/ JK equivalent quality Indian white Art paper for all seven sheets of the calendar is to be used from printer's stock.

Selected printer will submit sample of paper and complete dummy of calendar in actual size mentioned above with full nomenclature including name of the paper mill duly signed and stamped before executing the job.

उत्पादन के लिए सामग्री/MATERIAL FOR PRODUCTION: Complete colour designs/text etc, will be supplied by CBC as soft copy.

समयअवधि/TIME SCHEDULE: 1. 2 copies each of Digital proofs duly wiro bound in Hindi, English & Urdu languages within 24 Hours.
2. Advance copies within 3 days after approval of proofs
3. First lot of 5,000 copies within 3 days of approval of advance copies followed by regular supplies of about 5,000 copies per day

A serious view will be taken for any delay or if, at any stage, it is found that specified papers have not been used for the job. Liquidated damages will be imposed for the delay in execution, poor workmanship and using lesser grammage of paper as per the standard liquidated norms of the CBC (DAVP) (Annexure-II).

पैकिंग और वितरण/PACKING & DELIVERY: 25 calendars are to be packed with thick Kraft paper. 50 advance copies of the each language are to be submitted to this office (CBC) for approval. After the approval of advance copies, the ordered quantities are to be delivered at Mass Mailing Wing, Sookhna Bhawan, New Delhi or anywhere in Delhi/NCR.

अन्य अभियुक्तियां/OTHER REMARKS:

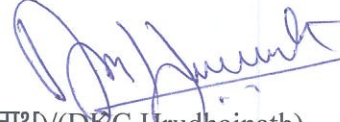
1. The time schedule must be strictly adhered to.
2. This enquiry is subject to our usual terms of tender.
3. A High quality reproduction is essential.
4. No additional claim will be admitted for reproofing in the event of unsatisfactory proofs.
5. **The bidder should attend the Pre Bid meeting, as the sample of the job is to be seen before bidding.**
6. In case of delay in supply at the printer's end, poor workmanship in printing & fabrication or use of inferior quality other than the specified paper/material, liquidated damages/penalty will be recovered from the printer's bill as per guidelines of CBC (DAVP) (Annexure-II) in this regard.
7. All disputes will be settled under Delhi jurisdiction.
8. **All the pages of the tender document along with Annexures must be signed & stamped by the Vendor and uploaded in PDF format, failing which the bids will not be considered.**
9. Bidder should accept the tender condition of tender document/Annexure unconditionally in its totality/entirely.
10. All the information furnished by the bidder should be true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your firm/organization shall without giving any notice or reason thereof summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit/performance security absolutely.
11. Bidder should keep our offer open/valid for acceptance for a period of 180 days from the actual date of opening of the tender.

(Please read the complete instructions in the upload tender thoroughly before submitting quotations)

Please quote only if you are in a position to undertake the production of the job and supply printed copies within the specified time schedule. Your quotations must be submitted latest by 03:00 P.M. on 02/11/2026.

Consolidated rate should be quoted for 3,53,000 copies of wall calendars in Hindi, English and Urdu languages 'As per Description' (including applicable GST) including the cost of paper, all other incidental charges etc.

भवदीय/Yours faithfully



(डी॰के॰सी॰ हृदयनाथ)/(DRC Hrudhainath)
संयुक्त निदेशक (मु.प्र.) /Joint Director (PP)
भारत के राष्ट्रपति के लिए तथा उनकी ओर से/
For & on behalf of the President of India

Signature of the Bidder along with seal
(Name, Address & Contact No. of the Bidder)

File No. 2/21/2026-27 PP V
Central Bureau of Communication
Ministry of Information and Broadcasting
Soochna Bhawan, CGO Complex, Lodhi Road New Delhi-110003

Tender for Printing and supply of Printing of Government of India 7 sheeter Wall calendar 2027 in Hindi, English & Urdu language (130 GSM)

1. Eligibility Criteria:

Printing press should be located in Delhi/NCR having a minimum turnover of Rs. 3 crores each for the last three financial years(2023-24, 2024-25 & 2025-26) and equipped with the following Printing Machinery & allied Equipment (Details given below) and capable of handling such work within a prescribed time schedule.

- a) Two DTP Terminals with planning facilities.
- b) Complete typesetting/layout/designing facilities/dedicated arrangements in all 3 languages as mentioned in the tender document.
- c) Complete plate making system including CTP machines.
- d) (i) Two CPC four colour sheet fed offset printing machines of size 28"x40"
or
(ii) Three CPC four colour sheet fed offset printing machine of size 20" x 30" or above .
- e) Sufficient in-house wire binding facility.
- f) Two programmatic paper cutting machines.
- g) Epson/Digital printing facility/arrangements for proofing.
- h) The firm should not be under suspension by any Government Organization.**

- 2. Requirement of Calendars/Quantity :** 3,53,000 (Hindi, English & Urdu language)
(17.5"x 27.5")

3.) EARNEST MONEY DEPOSIT:

Tenderers who are not registered with MSME/NSIC, are required to submit an **Earnest Money Deposit of Rs. 50,000 (Rupees Fifty Thousand only)** along with the technical Bid/tender in the form of Fixed Deposit Receipt pledged to President of India through PAO(CBC), New Delhi from Scheduled/Nationalized Bank. The FDR should have maturity of 6 months. The image of issued EMD by the bank should be uploaded with tender document and original is to be submitted to this office in Room No. 163, 1st floor Soochna Bhawan, CGO Complex, Lodhi Road New Delhi-110003 in a sealed envelope mentioning Name and no. of the tender alongwith a covering note of the firm with complete details of the FDR.

Earnest money of successful bidder shall be returned only after successful completion of the contract and EMD of others shall be returned after finalization of the tender.

Note:- MSME/NSIC registered firms are exempted from submitting EMD.

4) PERFORMANCE SECURITY:

The L-1 bidder or any other bidder (who accepts the lowest rate) will have to furnish a Performance security of 5% of the cost of the job (awarded quantity) before the job is awarded in the form of an FDR/Bank Guarantee, in favour of PAO(CBC), New Delhi with a validity of 6 months. If the printer (bidder) backs out from undertaking the job at their quoted/accepted rate or fails to furnish the performance security in the stipulated period, the EMD will be forfeited and the job may be assigned to other bidder.

5) Opening of BIDS :

Technical Bid of the tender will be opened on the prescribed opening date/time. The Financial Bids of only eligible printers found suitable after evaluation/Inspection shall be opened at a later date. Printers whose documents are found to be complete in all respects, and found eligible/suitable after physical inspection.

6) Physical Verification:

The premises of vendors who qualify in the technical bid will be physically inspected at the address for plant and machinery etc. by Central Bureau of Communication.

[Signature]

CHECK LIST

Documents to be uploaded with the 'Technical Bid'

- i) Firms which are not registered with MSME/NSIC are required to submit an FDR for Earnest Money deposit of Rs. 50,000/- along with the technical Bid/tender in the form of Fixed Deposit Receipt pledged to President of India through PAO(CBC), New Delhi from Scheduled/ Nationalized Bank. The FDR should have maturity of 6 months. The image of issued EMD by the bank should be uploaded with tender document and original is to be submitted to this office in Room No. 163, 1st floor Soochna Bhawan, CGO Complex, Lodhi Road New Delhi-110003 in a sealed envelope mentioning Name and no. of the tender alongwith a covering note of the firm with complete details of the FDR.

Earnest money of successful bidder shall be returned only after successful completion of the contract and EMD of others shall be returned after finalization of the tender.
 - ii) Upload list of machinery and allied equipment available with the press alongwith duly filled & stamped Annexure III.
 - iii) Self attested undertaking that the firm should not be under suspension by any Government Organization.
 - iv) **All the pages of the tender document along with Annexures must be signed & stamped by the Vendor and uploaded in PDF format, failing which the bids will not be considered.**
 - v) Turnover Certificate duly signed & stamped issued by the Chartered Accountant for last three consecutive financial years in original (FY 2023-24, 2024-25 & 2025-26).
 - vi) Self attested copies of PAN, GST, Pollution under Control certificate, Factory registration certificate.
 - vii) Vendors quoting for this job should have experience in printing of high quality Multi Sheet wall calendars and should submit at least one print order with minimum value of Rs. 10 Lacs for similar type of job printed within last 3 years for any Govt. Organization/PSUs/Autonomous Bodies/Public Organizations.
-

Signature of the Bidder along with seal
(Name, Address & Contact No. of the Bidder)



Government of India
Ministry of Information & Broadcasting
New Delhi

Subject:-Liquidated Damages Norms for Printers

The following approved norms are applicable for printer executing printing job of CBC

The following norms are to be observed in various cases towards liquidated damages: -

- (1) Delay on the part of the printer up to 25% against specified timings are normally ignored provided publicity value is not affected.

For delay caused by printer in time bound jobs such as calendars, diaries etc. and jobs for particular occasions, the liquidated damages are made on the basis of the merit of the case.

A minimum cut towards delay will be Rs. 200/- and the cut less than Rs. 100/- will be ignored.
- (2) For delay up to 50% of the specified time limit, the deduction will be @ 1% of total value of the job. For subsequent delay cut will be @1% for every 50% delay.

The cut for the delayed execution of job is limited to 10% of the total value of the job on printer's paper. Beyond 500% delay may invite written warning/suspension/rejection on the merits of the case in addition to the cut as applicable.
- (3) Timings for each language are accounted from the date of the supply of the complete material for that language and the printer's are expected to take up each language as and when the material is received or proofs approved.
- (4) In case, changes/alterations are made by the deptt. Additional time on the merit of the case is to be allowed.
- (5) After submission of the proofs if the approval is held up for long time by the Deptt. for no fault of the printer, extra time for such cases from 1 to 3 days are allowed on the merits of the case, for rescheduling of the job.
- (6) When a printer is requested to do a job much earlier than the specified period, the delay occurring due to change of priority in case of other job may be given due consideration.
- (7) Where a printer carries out the changes/improvements at his cost, the cost may be compensated towards deduction for delay, if any, on the merits of the case.
- (8) Minor variations in the actual colours used are accepted provided the total number of impressions is not affected.
- (9) In case of variation in weight of paper 2.5% variation in paper and 5% variation in card/board is condoned. Beyond permissible limits recovery will be made as under:
 - (a) If the printer takes permission in advance about using paper of less Weight /grammage then the cut will be made on actual difference in weight at market rate.
 - (b) In case where printer fails to inform in advance, cuts are made at double of the market rate.
- (10) Cuts for non-conspicuous variation in printing quality and binding deficiency of the job will be @ 3% & 2% respectively. The cut will be imposed on the percentage of defective copies and not on the entire lot. The percentage of cut will increase for conspicuous defects on the merits of the case and will be decided by the L.D. Committee and can normally be up to 10%. The nature of the defect is more important for deciding whether a job may be rejected.
- (11) 5% copies over or under of the specified quantity may be accepted subject to useful utilisation of the copies. However deduction in payment of the bill will be made accordingly.

Director General
Central Bureau of Communication

Signature of the Bidder along with seal
(Name, Address & Contact No. of the Bidder)



No. 2/21/2026-27 PP V
Central Bureau of Communication
 Ministry of Information and Broadcasting
 Soochna Bhawan, CGO Complex, Lodhi Road New Delhi-110003

Printing of Government of India 7 sheeter Wall calendar 2027 in Hindi, English & Urdu languages (130 GSM)

PROFORMA FOR 'TECHNICAL BID' (to be uploaded online)

Tender No. & Date	2/21/2026-26 PP V
Last Date and Time of 'Receipt of Tenders' online through GeM Portal	02/11/2026 at 3:00 PM

1.	Name of the Press	
2.	Name of Proprietor / Partners/Directors	
3.	Address of Office with Phone numbers	
4.	Address of Factory With phone numbers	
5.	PAN No./GST	
6.	Earnest Money	FDR No.& Date: Amount:

Name of computer/printing machines & other equipments installed with details of their type and size. **(In case machines are installed at more than one premises, please clearly mention unit wise.**

Sl. No.	Name of the machines/equipment	Make, size and Model of the machine/equipment
a.	Flat bed scanner with number of terminals for planning facilities	
b.	Colour Inkjet/Epson /Digital Printer	
c.	Plate making equipment/Plate processor & CTP machine Inhouse/dedicated arrangement	

d.	List of Four colour CPC Printing Machines	<u>Four Colour CPC</u> 1. 2. 3.
e.	Binding Facility i.e. Cutting, Wiro Binding etc.,	
f.	Other Equipments possessed by the press:	
g.	Details if under suspension by any Govt. Department	

7. Besides, printers must also have registration of:

(i) Licenses to run the factory issued by Competent authority (upload copy of License)

Yes

☐

NO

☐

(ii) Pollution under Control certificate (upload Copy of the certificates)

Yes

☐

NO

☐

iii) **ANNUAL TURNOVER** : Please upload a duly signed & stamped certificate issued by a Chartered Accountant.

Sl. No.	Year	Turnover in Rs
1	FY (2023-24)	
2	FY (2024-25)	
3	FY (2025-26)	

iv) Details of at least one print order with a Minimum value of Rs. 10 lacs for printing of similar type of jobs, in the last 3 years. (Upload copies of print order in PDF format)

S.No.	Name of Job(s)	Value of Job(s)

Signature with Stamp:
Date:

DECLARATION:

The information furnished above is true and authentic. I/We have carefully read all the terms and conditions of the tender and agree to these conditions. I/We have signed on each page of this technical bid in token of acceptance of terms detailed in the tender.

Signature with Stamp
Date: