

No. C-20171/23/2025-Admn.II(Part)
Government of India
Ministry of Information & Broadcasting
Central Bureau of Communication
(Admin.II)

3rd Floor, Sochna Bhawan,
New Delhi-110003,
Dated 01.07.2026

CIRCULAR

Subject: Implementation of action points arising out of the Workshop on iGOT platforms held on 11.06.2026 - reg.

Reference is invited to the Ministry of I&B's O.M. No. T-24012/1/2025-ADMN-I, dated 16.06.2026, forwarding therewith the minutes of the Workshop on iGOT platforms for Media Units and Regional Offices conducted by Karmayogi Bharat on 11.06.2026 to ensure the effective implementation of Mission Karmayogi initiatives across all Media Units.

2. Since the completion of iGOT courses and subsequent tests will directly affect the upcoming APAR cycle of the employees, all officers/ officials of CBC (RO's/ FO's) are hereby directed to strictly follow the instructions detailed below: -

S. No.	Actionable Point	Target Personnel / Responsibility	Action Required / Directives
1.	<i>Nomination of MDO Leaders/ Nodal Officers</i>	All Cadres	Sh. Surendra Kumar, Jt. Director, is designated as the Nodal Officer for iGOT-related matters in this Bureau. Sh. Deojeet Kumar, Dy. Director, is designated as the MDO (iGOT).
2.	<i>Profile Verification and Employee Mapping</i>	All Officers and Officials	Review and verify user profiles to ensure Group, Designation, and email IDs are 100% accurate. Crucially, ensure registered email IDs on the iGOT portal match SPARROW user IDs to enable seamless APAR data syncing.
3.	<i>Designation Mapping</i>	All Officials	Most designations have already been imported from the iGOT Master and successfully mapped within the MDO Portal. Remaining details, if any, are being verified for immediate rectification.
4.	<i>Approval of User Request</i>	MDO Admins (HQ / ROs / FOs)	All officials must update/verify profile details immediately. The CBC MDO Admin is mandated to clear all pending user modifications and professional detail requests on a weekly basis.
5.	<i>Training Plans and Monitoring</i>	All Staff Members	Specialized Training Plans incorporating mandatory courses under the Mission Karmayogi guidelines will be rolled out by MDO (CBC) in consultation with the Ministry. All staff must participate upon rollout.
6.	<i>Comprehensive Assessments and APAR</i>	All Course Participants	All officers/ officials across CBC HQ, ROs, and FOs must log into the Content Portal to complete their prescribed Comprehensive Assessments immediately after completing mandatory courses.

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7.	<i>Monitoring Dashboard and Content Portal</i>	Content Creators / Reviewers	Section Officers (SOs) of the concerned Administration Sections at CBC HQ are being designated as Content Creators and Content Reviewers to manage access rights on the monitoring dashboards.
8.	<i>Technical Support and Resource Material</i>	All Staff Members	Official contact details and shared resource materials/user manuals are being disseminated alongside this circular. Technical issues, if any, must be escalated systematically to the Ministry/ Karmayogi Bharat.

3. It is re-emphasized that timely action on profile alignment and course completion is mandatory for all cadres to avoid any administrative friction or delay in the upcoming APAR processing cycle.

4. This issues with the approval of the Competent Authority.

Ashok Kumar
01/07/2026

(Ashok Kumar)
Dy. Director (Admn.)
Tel. No. 011-24369533

To: -

- 1) All Officers/ officials of CBC (HQ), New Delhi – for information & compliance.
- 2) All Regional/ Field Offices of CBC (with a request to bring this to the notice of all officers/ officials under their jurisdiction).
- 3) Sh. Surendra Kumar, Jt. Director, Nodal Officer (iGOT)/ Sh. Deojeet Kumar, **MDO** (iGOT), CBC (HQ), New Delhi.
- 4) Technical Director, NIC-CBC – with a request to upload this circular on the official website/ intranet of CBC.
- 5) Guard File.