


F.N.D-25021/8/2015-GA
Directorate of Advertising and Visual Publicity
General Administration Section

Sub:- Annual contract for supply of Taxi in DAVP.

For CIAZ car:- One CIAZ Vehicle is required on monthly basis for one year. 2400 KMs and 300 hours per month per vehicle. Start/end Kms/Time counted from the officer's residence/office and vice versa only. If Kms exceed 2400 Kms, no charge will be given upto 100 extra Kms in one month. If hours exceed 300 hrs, no charge will be given upto 100 extra hours in one month. If the above mentioned limit crosses the rate of extra Kms would be maximum of Rs.12/- per KMs. and extra hours per hours will be Rs.40/- per hours. Vehicle should not be more than one year old. Driver would be well versed of Delhi/NCR route. Driver should be in proper and clean uniform with the batch tagging of Agency failing which Rs.200 per day will be deducted from the bill. Log book should be maintained by Driver and daily morning checked by Section Officer(GA)DAVP, Room No.369, Soochna Bhawan. No extra cost would be provided towards petrol, fitness, repair of taxi/driver cost etc. Agency should provide CIAZ taxi to Designated Officer should reach on time daily as per instructions of the officer. If officer on leave vehicle driver should report Section Officer(GA) on 9.30 failing which Rs.500 per day will be deducted from the bill. If CIAZ taxi not provided in any case or breakdown another substitute CIAZ taxi should be provided to officer failing which Rs.2000 per day will be deducted from the bill. All accessories like towel, perfume, Room Freshner, Duster, tissue paper, ice box, umbrella etc. will be provided by Agency at no extra cost. Performance security of Rs.50,000/- to be submitted to Section Officer(GA) after getting confirmation of selection. Performance Security in the form of Bank Guarantee/FD in the name of Accounts Officer(Cash), DAVP, Soochna Bhawan, New Delhi.

2. **For Dzire car :-** Four Maruti Suzuki Dezire Vehicle are required on monthly basis for one year for 2400 KMs and 300 hours per month per vehicle. Start/end Kms/Time counted from the officer's residence/office and vice versa only. If Kms exceed 2400 Kms, no charge will be given upto 100 extra Kms in one month. If hours exceed 300 hrs, no charge will be given upto 100 extra hours in one month. If the above mentioned limit crosses the rate of extra Kms would be maximum of Rs.10/- per KMs. and rate of extra hours will be Rs.30/- per hour. Vehicle should not be more than one year old. Driver would be well versed of Delhi/NCR route. Driver should be in proper and clean uniform with the batch tagging of Agency failing which Rs.200 per day will be deducted from the bill. Log book should be maintained by Driver and daily morning checked by Section Officer(GA)DAVP, Room No.369, Soochna Bhawan. No extra cost would be provided towards petrol, fitness, repair of taxi/driver cost etc. Agency should provide Dzire taxi to Designated Officer which should reach on time daily as per instructions of the officer. If officer on leave, vehicle driver should report Section Officer(GA) on 9.30 failing which Rs.500 per day will be deducted from the bill. If Dzire taxi not provided in any case or breakdown another substitute of Dzire taxi should be provided to officer failing which Rs.2000 per day will be deducted from the bill. All accessories like towel, perfume, Room Freshner, Duster, tissue paper, ice box, umbrella etc. will be provided by Agency at no extra cost. Performance security of Rs.100000/- to be submitted to Section Officer(GA) after getting confirmation of selection of agency. Performance Security in the form of Bank Guarantee/FD in the name of Accounts Officer(Cash), DAVP, Soochna Bhawan, New Delhi.

For filing tender for the above mentioned hiring of vehicles for DAVP, Vendors/bidder may visit the portal of GEM i.e. WWW.GEM.GOV.IN.


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