

No. 14011/01/2025/CBC (P&C)
GOVERNMENT OF INDIA
MINISTRY OF INFORMATION & BROADCASTING
CENTRAL BUREAU OF COMMUNICATION
(SONG AND DRAMA DIVISION)

Applications are invited from willing Private Registered Troupes and Individual Artistes (also known as Casual Artistes) for registration/ empanelment with Central Bureau of Communication, Chennai in the jurisdiction of Tamil Nadu State, Puducherry UT and Andaman & Nicobar Islands UT under Central Bureau of Communication for inter-personal communication through traditional and folk performing arts etc.

Central Bureau of Communication (CBC) under Ministry of Information & Broadcasting, Government of India with Regional Offices and Field Offices engages in inter-personal communication through live media utilizing wide range of folk and traditional performing arts for dissemination of policies, programmes and schemes of the Central Government. Themes such as Communal Harmony and National Integration, eradication of social evils, empowerment of women, environment and developmental schemes mainly for rural areas, health & family welfare, education etc. are the major issues covered through the activities by way of utilizing popular folk and traditional forms in the respective dialects in various parts of the country.

2. Applications are invited for registration in two categories namely Private Registered Troupes (PRTs) and Individual Artistes (IAs) for CBC, Chennai under CBC, New Delhi (HQ) of Ministry of Information & Broadcasting, Government of India. The screening/registration will be as per the updated guidelines dated 04.07.2018 No. 14011/01/2018-P&C incorporating amendments approved by Ministry of Information and Broadcasting dated 28.06.2018, which are available on the website www.davp.nic.in. The applicants are advised to carefully go through the guidelines.

The screening will be done by a Screening Committee constituted with the approval of the Ministry of I&B, Government of India and incorporated in the guidelines for screening/registration referred in para 2 above.

3. Applications in the prescribed proforma are invited from willing Private Cultural Troupes of Drama, Nukkad-Natak, Dance- Drama, Composite Programmes, Folk and Traditional Recitals (FTR), Magic, Mythological Recitals (MR), Puppetries etc. and from Individual Artistes from **Tamil Nadu State, Puducherry UT and Andaman & Nicobar Islands UT** for **a period three (03) years**.

The applicants shall have the knowledge of local dialects and local folk and traditional live art forms. Applications are also invited for the empanelment of Individual Artistes of Drama, Dance, Instrumental, Singer and other performing branch. **The prescribed proforma is at Annexure I** which is valid for both Private Cultural Troupes and Individual Artistes. The applicants may use additional sheets for providing detail information, if required.

The applicants are requested to specifically note:

4. Applications for registration/empanelment under CBC, Chennai are invited from Private Cultural Troupes and Individual Artistes from the Indian Citizens who have specialization in the field of Drama, Dance-Drama, Street Play, Composite Troupe, Folk & Traditional Recitals, Magic, Puppet, Mythological Recitals etc. and related theatric tech etc.

5. Each Troupe/ Individual Artiste will be eligible for registration from one State/UT only to present programmes in the language of the State concerned.

6. Category/ Language and State/UT must be indicated at the top of the envelop.

7. Only one Private Cultural Troupe and Individual Artiste can apply for registration under CBC, Chennai. A Private Cultural Troupe/ Artiste registered at a given place or city must apply as per the given schedule of Office:

Name & Jurisdiction			Application to be sent
Sl. No.	CBC	Jurisdiction	
(1)	(2)	(3)	(4)
1.	Chennai	Tamil Nadu State, Puducherry UT and Andaman & Nicobar Islands UT	The Additional Director General, Central Bureau of Communication, Chennai Ministry of Information & Broadcasting, Government of India, Soochna Bhawan, 2 nd Floor, No.4/1, Swami Sivananda Salai, Chepauk, Chennai – 600 005.

8. 03 (Three) copies of recent Passport Size of the leader/ individual artiste, duly attested by the Gazetted Officer/ Bank Manager/ School Principal/ State Government Officer/ Officers of any State Govt. Offices/ Undertaking Officers to be enclosed with the Application Form.

9. Three copies of recent group-photographs of the Troupes to be enclosed with the application positively.

Sl. No.	Troupe Size	Numbers of Artistes/ Performers including Extra Artistes	Size of Group Photographs
1.	Troupes consisting with 10 (Ten) Artistes/ Performers	10 (Ten) to 15 (Fifteen) Artistes/ Performers	Photograph would be "Cabinet Size"
2.	Troupes consisting with 08 (Eight) Artistes/ Performers	08 (Eight) to 12 (Twelve) Artistes/ Performers	-DO-
3.	Troupes consisting with 06 (Six) Artistes/ Performers	06 (Six) to 09 (Nine) Artistes/ Performers	Photograph would be "Post Card Size"
4.	Troupes consisting with 04 (Four) Artistes/ Performers	04 (Four) to 06 (Six) Artistes/ Performers	-DO-

The above photographs should be duly attested by the Gazetted Officer/ Bank Manager/ School Principal/ Post Masters/ State Government Officer/ Officers of any State Govt. Offices/ Undertaking Officers and these have to be enclosed with the Application Form.

10. Along with photographs, a separate sheet showing the details of each artiste/ performer, like (1) Name, (2) Father's/ Husband's Name, (3) Address with residential proof, (4) Whether belong to SC/ST/OBC, (5) Educational qualification, (6) Religion, (7) Mother Tongue, (8) Nationality, (9) Role in the troupe. This sheet has to be signed by the Troupe Leader.

11. Age limit of all the artistes including leader of a particular troupe and individual artiste should not be **less than 18 (eighteen)** years old as on **01/01/2025**.

12. The Cultural Troupes, Artistes and Individual Artistes will submit their application along with the **Two Character Certificates of each artiste, certified by two different responsible persons at the time of application**. The Character Certificates should not be older than two years. These certificates may be obtained either from any Gazetted Officer or elected members of local body/ Panchayat Head with the seal or any legislative body superior to local bodies, Bank Officers of PSU Banks, Officer of any Govt. of India/ State Govt. undertakings, Govt. Doctors, Post Masters, any Registered Medication Practitioners (RMPs), Members/ Officers of Army or any Central/ State Government functionaries, School Teachers (from any Recognized School).

13. The leader of the troupe and individual artistes preferably should be literate and should be able to read, write and speak fluently the regional language. The leader of the group should be a good public communicator and he/ she should preferably be an artiste and if not, he/ she must be having a good understanding of stage and the live arts. He/ she must possess good knowledge of Government Programmes and policies and should be aware about the various important issues concerning the country.

14. TA/ DA will not be admissible for appearing in the audition/ screening test before the Screening Committee in all cases.

14. (A) Entitlement for screen/ audition tests for registrations:

Sl. No.	Category	Troupe's Size		Number of artistes/ performers allowed screening/ auditioning tests	Criteria for presentation of programmes in the field
		Allowed for regular programming activities	Allowed for keeping Extra Artistes/ Performers		
1.	Drama/ Nukkad Natak/ Dance-Drama/ Composite	Troupe's size consisting with 10 (Ten)-Members	05 (Five)-Members only	Up to 15 (Fifteen)-Artistes/ Performers	Private Registered Troupes who perform in the field must be from the list of approved artistes at the time of Screening/ Audition as mentioned above.
		Troupe's size consisting with 08 (Eight)-Members	04 (Four)-Members only	Up to 12 (Twelve)-Artistes/ Performers	-DO-
2.	Folk & Traditional Recital (FTR), Mythological Recitals (MR), Magic, Puppet and others	Troupe's size consisting with 06 (Six)-Members	03 (Three)-Members only	Up to 09 (Nine)-Artistes/ Performers	-DO-
		Troupe's size consisting with 04 (Four)-Members	02 (Two)-Members only	Up to 06 (Six)-Artistes/ Performers	-DO-

(B) Change in party members is allowed up to the date of screening/ audition test, thereafter change in party, members is strictly not allowed. The Department itself will take photographs of the Artistes on the stage at the time of the Screening in presence of Panel of Judges, and on that basis the group identity card will be issued for the selected parties/ troupes after declaration of the results (subject to fulfillment of pre-requisite formalities as mention in Sl. Nos. 5 & 7).

15. Non-refundable registration fees have to be paid through Demand Draft along with the Application. The details of the non-refundable registration fees:

(a) Non-refundable registration fees would be as Rs. 2,000/- (Rupees Two Thousand only) for the parties/ troupes consisting with 10 (Ten) members of Artistes/ Performers and above.

(b) Non-refundable registration fees would be as Rs. 1,000/- (Rupees One Thousand only) for the parties/ troupes consisting with less than 10 (Ten) members of Artistes/ Performers. All Individual Artiste are also required to deposit Rs. 1,000/- (Rupees One Thousand only).

(c) Non-refundable registration fee has to be paid by Demand Draft drawn in favor of **Drawing and Disbursing Officer, Central Bureau of Communication, Chennai** in respect of all applications.

16. **Exemption to make payment of Registration Fees:**

(1) Registration fee would not be required in case of troupe headed by (i) SC or (ii) ST or (iii) **Woman. Troupe/Troupes having 50% of members of ST or SC or Woman are also exempted from registration fee.** Individual Artistes who belong to SC/ST/ Woman category are also exempted. Troupes seeking such exemption must submit relevant certificates along with application forms positively.

(2) Registration fee would not be required in case of troupe headed by SC/ST Women or is having 50% of total representative of the troupe strength of above three categories. Troupes seeking such exemption must submit relevant certificates along with application forms. This registration fee would not be applicable for troupes or individual artistes stationed at Left Wing Extremism Districts identified by Ministry of Home Affairs and Andaman & Nicobar Islands UT. To seek exemption under this category, all troupe members have to belong to the concerned states/ areas and are requested to submit relevant certificates along with the application forms.

17. The Private Registered Troupes and Individual Artistes working under Central Bureau of Communication are only under contractual assignment. They are not going to be considered as employees of Central Bureau of Communication, Government of India in any manner whatsoever. Government of India is not responsible or compulsorily obliged to provide or allocate programmes to these PRTs and IAs once they are registered. Empanelment only means registration for performance as and when required by the Government.

18. Members of Private Registered Troupes and Individual Artistes, while performing on the above contractual assignment have to maintain discipline all the time. Their behavior should be exemplary before the public, while performing under the banner of Central Bureau of Communication, Government of India. Department would reserve the right to debar any such troupe/ artiste if verifiable complain has been received against any such artists/ troupe. The CBC concerned would not be responsible for any individual's activity of the member of PRT towards the civil society.

19. On completion of the screening/ audition, the result of the screened troupes will be recommended by the Screening Committee for registration with CBC, Chennai. After receiving the recommendations of the Screening Committee, the registration would be given to the selected troupes/ artistes only.

20. **Only complete application will be accepted.** After scrutiny of the applications, the troupe leaders/ individual artistes of whom the applications are found correct will be requested to appear for screening/ audition test before the Screening Committee Members along with their co-artistes/ performers and other documents.

21. **All those Private Registered Troupes and Individual Artistes scoring 50% and above marks would be eligible for empanelment with CBC, Chennai.**

22. The screening will be conducted as per guidelines No. 14011/01/2018-P&C, dated 04.07.2018 referred to in para 2 of this advertisement. The recommendations of the Screening Committee after the approval of Head, CBC, New Delhi (HQ) shall be final.

23. Performance will be assessed on the basis of costumes, make-up, use of properties, use of musical instruments and overall performances including efficiency in putting across the required message in the attractive manners etc.

24. The programmes will be offered only to those registered Private Registered Troupes and Individual Artistes who is strictly comply with all the instructions issued by the Department from time to time with regard to presenting programmes according to schedule, submission of bills in time with necessary documents like photograph in proof of presenting the programmes reports including feedback of the executed programmes etc.

25. On completion of the programmes & submission of bills and relevant documents/ certificates, payment of executed programmes would be released as per the enhanced approved grade.

26. Payment of the fees of executed programmes would be made in favors of the concerned Private Registered Troupes/ Troupe Leaders/ Members/ Individual Artistes registered with CBC, Chennai as per the prescribed rates & guidelines of the Ministry vide ID No. 1/2(9)10-FS, dated 07.06.2018.

As per the approved rates and guidelines, the following is the structure:

- I. **Troupe Category:** there may be only PRT/IA without categorization.
 - i) Troupe Size: Troupes will be of 4 sizes i.e. 4/6/8/10 members including Troupe Leader.
- II. **Fee Structure:** The fee structure may consist of 3 components namely:
 - i) Performance fee to individual member of the troupe and its leader/ IA.
 - ii) Lump sum fee to the troupe leader as logistic charges for PAS (Public Address System), troupe maintenance, photographs (softcopy), banner etc.

iii) Journey fares which will be admissible only if the troupe/ IA perform outside the State of their registration.

III. Performance Fee of PRTs:

- i) Performance fee of the Troupe Leader – Rs. 1000/day.
- ii) Performance fee of the Troupe members – Rs. 800/day.
- iii) In the event, there are more than one programme in a day, additional performance fee @ Rs. 300 per day (on the days with more than one programme) may be paid to both the troupe leader and troupe members.

IV. **Logistic charges to troupe leader:** Logistic charges may be paid to troupe leader @ Rs. 1500/2000/2500/3000 per day for 4/6/8/10 member troupe respectively per day. The logistic charges will include charges on account of maintenance of PAS (Public Address System), troupe maintenance, photographs (softcopy) of the programme and preparation banner etc.

27. Based on the above, following will be troupe wise consolidated fee:

Sl. No.	Troupe Size	Fee for Leader (Per Prog.)	Fee for members (Per Prog.)	Logistic charges (Per Prog.)	Total (Per Prog.)
1.	10 – Members	Rs. 1,000/-	Rs. 800/- X 09-Members = Rs. 7,200/-	Rs. 3,000/-	Rs. 11,200/-
2.	08 – Members	Rs. 1,000/-	Rs. 800/- X 07-Members = Rs. 5,600/-	Rs. 2,500/-	Rs. 9,100/-
3.	06 – Members	Rs. 1,000/-	Rs. 800/- X 05-Members = Rs. 4,000/-	Rs. 2,000/-	Rs. 7,000/-
4.	04 – Members	Rs. 1,000/-	Rs. 800/- X 03-Members = Rs. 2,400/-	Rs. 1,500/-	Rs. 4,900/-
In the event, there are more than one programme in a day, additional performance fee @ Rs. 300 per day (on the days with more than one programme) may be paid to both the troupe leader and troupe members.					

Fee Structure in respect of Individual Artistes:

Remuneration for local programmes (fee per day)	Remuneration for outstation programmes (fees per day)	Rehearsal fee per day
Rs. 1,000/- (Rupees one thousand only) per programme	Rs. 1,500/- (Rupees one thousand five hundred only) per programme.	Rs. 400/- (Rupees hundred only) per rehearsal.
In the event, there are more than one programme in a day, additional fee @ Rs. 300/- (Rupees three hundred only) per day on such programme days.		
Travelling Allowance: 3rd AC Rail Fair or Chair Car or Deluxe Buses (excluding Volvo).		

28. CBC, Chennai would be responsible to make payments for the executed programmes, which have actually been offered by CBC, Chennai.

29. Programme will be offered as per the requirement of CBC, Chennai and based on availability of funds. CBC, Chennai under CBC will not give any guarantee or any type of assurance to offer any fix number of programmes per month or year.

30. Private Registered Troupes and Individual Artistes will be expected to undertake work even at short notice anywhere including far-flung border areas for 10-15 days at a stretch.

31. Applicants may note that the screening of performance will be done by Screening Committee as per applicable guidelines. The empanelment will be based on the performance during the screening and the assessment by the Screening Committee. No other factor will be taken into account for empanelment and this is the only established procedure as per guidelines. Applicants are advised not to get swayed away by persons/ organizations promising their empanelment. The Screening Committee will not be guided by any external pressure for the empanelment.

32. The Head, CBC, New Delhi reserve the right to accept or reject the application without offering any reasons.

33. The details of this advertisement may be got from **the latest issue of Employment News, Rozgar Samachar, leading newspapers and website www.davp.nic.in and www.cbcindia.gov.in**. If required for more details, troupe leader may contact with CBC, Chennai Office.

34. **Application duly filled in the prescribed proforma should reach the concerned Central Bureau of Communication at the address given in para 7 on or before 3rd June, 2025 by 6:00 PM. This advertisement is being published in Employment News/ Rozgaar Samachar, local leading newspapers.**

35. This issues with approval of the DG, CBC (HQ).

Encls.: Annexure-I.

Calman
21/5/2025

Assistant Director (Programme)
Central Bureau of Communication,
New Delhi (HQ).

**REGISTRATION OF PRIVATE CULTURAL TROUPES/ INDIVIDUAL ARTISTES WITH
CENTRAL BUREAU OF COMMUNICATION**

APPLICATION FORMAT

Affix Passport Size Photographs of the Leader/ Individual Artiste (Casual Artiste) duly attested by Gazetted Officer/ Bank Manager/ School Principal/ State Govt. Officers/ Officers of any State Govt. Offices/ Undertaking Officers.

Affix Passport Size Photographs of the Leader/ Individual Artiste (Casual Artiste) duly attested by Gazetted Officer/ Bank Manager/ School Principal/ State Govt. Officers/ Officers of any State Govt. Offices/ Undertaking Officers.

Affix Passport Size Photographs of the Leader/ Individual Artiste (Casual Artiste) duly attested by Gazetted Officer/ Bank Manager/ School Principal/ State Govt. Officers/ Officers of any State Govt. Offices/ Undertaking Officers.

1.	Name of the Troupe/ Individual Artiste (in block letters):			
2.	Name & Address of Leader/ Individual Artistes with resident proof:			
3.	Mobile No. :			
4.	Date of birth of Troupe Leader/ Individual Artiste: (Age as on 01/01/2025: _____)			
5.	Father's/Mother's/Husband's/Guardian's Name:			
6.	Educational background of Troupe Leader/ Individual Artiste:			
7.	Experience, if any:			
8.	Details of performance in the past (Enclosed additional sheets): _____			
9.	Type of performance (Dance/Musical/Dance Drama/Puppet/Magic Folk & Traditional Recital/Mythological Recital/Composite/any other):			
10.	Language of performance:			
11.	Number of Artistes to be appeared before Screening Committee	Male:	Female:	Total:
	Number of Artistes For presentation of programmes after getting registration	Male:	Female:	Total:
12.	No. of Women/ SC/ ST Artistes in Troupe	Women:	SC:	ST:
13.	Whether Amateur/ Professional:			
14.	Name of the Bank and Account Number of Troupe/Individual Artiste, if any:			
15.	Name/Father's Name/Husband's Name/Guardian's Name, Address, Age of Artistes: (enclosed separate sheet/ documents)			
16.	Details of Demand Draft No. enclosed with application :			
	DD Number: _____, Bank Name & Address: _____			
	Date: _____, Rs. _____ (Rupees _____) Only			
17.	Number of documents enclosed with the application:			

18.	Name & Address of two eminent persons who could certify about the competence of the troupe and leader as well (witness by two persons): i. _____ _____ _____ ii. _____ _____ _____
19.	Whether required character certificates and other documents of all the artistes including Leader/ Individual Artistes have been enclosed: YES/ NO

DECLARATION

I hereby declare that all above statements and documents attached are true to the best of my knowledge and belief.

Dated: _____

Place: _____

Signature of Troupe Leader/ Individual Artiste

FOR TROUPES ALREADY REGISTERED

1. Name of the Troupe: _____
2. Name and Address of the Troupe Leader: _____
3. Since when the troupe is registered: _____
4. No. of programmes allotted during the period: _____
5. No. of programmes executed/ performed: _____
6. No. of programmes refused/ not executed: _____
7. No. of Artistes changed/ dropped after screening: _____
8. Category in which troupe registered: _____
9. Name of CBC the troupe is attached with: _____
10. Enclosed a group photo of the members of the party already furnished: _____

I hereby declare that all above statements and documents attached are true to the best of my knowledge and belief.

Dated: _____

Place: _____

Signature of Troupe Leader/ Individual Artiste

[illegible]

Signature of Troupe Leader