

No./स।/D-14013/12021-Store/  
केन्द्रीय संचार ब्यूरो/Central bureau of communication  
प्रादेशिक कार्यालय / Regional office  
सूचना एवं प्रसारण मंत्रालय/(Ministry of Information & Broadcasting)  
भारत सरकार/Government of India  
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CGO Complex, DF- Block,  
2<sup>nd</sup> Floor, Salt Lake City,  
Kolkata-700064.  
Dated:09.01.2023

**SHORT TERM TENDER NOTICE**

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To,

**Intended Bidders**

**Sub: Disposal of Obsolete/Unserviceable articles- regarding..**

1. Sealed Tenders are invited as per proforma enclosed as **Annexure- I & II**, from Kolkata – based firms for disposal of unserviceable articles (the quantity of which may increase or decrease at the time of actual disposal) on **“As Is Where Is”** basis. The tenderer will have to deposit a sum of **Rs. 30,000/-** (Rupees Thirty Thousand) only as Earnest Money either in the form of an uncrossed **Bank Draft** drawn on SBI in favour of Drawing & Disbursing Officer, CBC, Regional Office, Kolkata or cash receipt showing deposit of cash at the auction site. Tenders submitted without depositing the Earnest Money are liable to be rejected.
2. The Unserviceable articles may be inspected **from 11.00 AM to 12.00 Noon on 16<sup>th</sup> & 17<sup>th</sup> January 2023**. For inspection, the tenderer may contact Sh. S.K. Naskar, Administrative Office, Central Bureau of Communication, Regional Office, Kolkata (Telephone no. #033-23349341/033-23219444).
3. After inspection of the items, intended bidders may submit quotations as per proforma at Annexure-2. Sealed tender super-scribed **“Tender for obsolete/unserviceable articles”** should be addressed to the Joint Director, Central Bureau of Communication, Regional Office, Kolkata, so as to reach latest by 1.00 PM on **24<sup>th</sup> January 2023**.
4. **The bids of only those firms will be entertained who physically inspected the items before submission of the bids.** The bid has to be accompanied by **BID SECURITY DECLARATION**. The quotations will not be entertained without this.
5. **The quotations will be opened on the next working day of closing date of submission of the bids i.e. at 3 PM on 25<sup>th</sup> January 2023** in the presence of such tenderers willing to be present, in **Central Bureau of Communication, Regional Office, Kolkata**. The Bids will be examined on the basis of Technical specifications of the firms and rates quoted by them.

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6. The Head of the Office or, his/her nominated representative reserves the right to reject any or all the tenders without assigning any reason. The successful bidder shall take the delivery of all the Equipment/Articles **within 5 (five) days** of the confirmation of the sale after remitting the balance amount, failing which his Earnest Money will be forfeited.
7. The Office reserves the right to reject any or all quotations completely or partially without assigning any reason thereof. In this respect the decision of the Office will be final.
8. Any dispute arising in the matter shall be resolved through an arbitrator to be nominated by Additional Director General (M&C) in the Office.
9. The contract shall be subject to Indian laws and Jurisdiction of the Courts, located in Kolkata.

*Chitra Gupta*  
9.1.23

**(Chitra Gupta)**  
**Joint Director**  
**Head of Office**  
**CBC, RO, Kolkata**

**Copy for kind information to:**

1. Dy. Director (Admin) CBC, New Delhi for kind information.
2. Pay and Account office, Min. Of I&B, Govt. Of India DDK, KOLKATA.
3. D&DO, CBC, RO, KOLKATA.
4. Administrative Officer, CBC, RO, Siliguri.
5. PIB Kolkata with request to circulate the auction notice in their office premises and complex in order to ensure wide circulation.
6. Dispatch section, CBC RO, Kolkata to display the auction notice in the prominent places like Banks, Post Offices, Bus Stands, Market area, and other Government office premises to ensure wide circulation.
7. Central Public Procurement Portal (E- Procurement) through PIB Kolkata.
8. NIC Cell CBC, HQ, New Delhi with request to upload in CBC website.
9. Director General (East) for information.
10. Additional Director General (R) for information.

## PROFORMA

1.	Name of the Applicant	
2.	Name and address of the Firm	
3.	Telephone no./ Mobile no.	
4.	Other details ( Aadhar card, PAN Card, Bank account, GST no. , Registered firm, Kolkata based firm, Bid Security declaration)	

Signature of the Applicant \_\_\_\_\_

Name &amp; address of the applicant \_\_\_\_\_

Place \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

**Note: Bidders should enclose copies of all the above mentioned certificated along with the bids, failing which the bids may be rejected.**