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Central Employment Exchange

Advt. No. 07/2024

Sr.No-01

Applications are invited from eligible Indian nationals for the followings post within 30 days from date of advertisement in Employment news & Rozgar Samachar in the prescribed format (Annexure-I) given at the end of each advertisement. Applications received after due date shall not be considered.

Requisition form to be used when calling for applicants from Employment Exchange.

(Separate forms to be used for each type of posts)

1.	Name, address and telephone No. (if any) of the employer.	The Director, Directorate of Lighthouses and Lightships, "Deep Bhavan" 5/20 Jaffar Syrang Street Chennai – 600 001 Phone No: - 044 – 25232809
2.	Name, designation and telephone/fax No. (if any) of the indenting officers.	Shri K Karthik Chensudar, Director Tel No. +91-44-25232809 / 25232808
3.	Nature of vacancy:	
	(a) Designation of the post to be filled	Navigational Assistant Grade – III
	(b) Description of duties	1. Operation and maintenance of all Aids to marine Navigation equipment (Electrical & Electronics, AMF panels and other control units, Inverters, UPS, Battery) 2. Watch keeping of light & up keeping of Lighthouses. 3. Any other works assigned by the superior or higher authority.
	(c) Qualification required :	
	*For priority categories(applicable for Central Govt. only)	For others
	i. Educational and other qualifications	Diploma in Electronics or Telecommunication or Electronics and Communication or Electrical and Electronics from a Institution recognized by Central Government or State Government.
	ii. Desirable	Nil
	(d) Age Limits, if any	Between 18 to 27 years (Relaxable as per rules)
	(e) Whether women are eligible.	Yes
4.	Number of posts to be filled duration-wise	01 One (UR) – Reserved for Ex-servicemen (Other candidates need not apply) The post is identified as suitable for persons with the mentioned disabilities: HH, OA, OL, DW, AAV, LC if OL or OA, SLD, MD (combination of HH+OL or OA or DW)

	Duration	Numbers of post
	a) Permanent	01
	b) Temporary	----
	c) less than 3 months	----
	d) Between 3 months and one year	----
	e) Likely to be continued beyond one year	----
5.	Whether there is any obligation for arrangement for giving preference to any category of persons such as Scheduled caste, Scheduled Tribe, Ex-serviceman and Physically handicapped & Other Backward Classes persons in filling up the vacancies and, if so, the number of vacancies to be filled by such categories of persons: -	
	Categories	Non-Priority
		Priorit y
	a) Scheduled Caste	-
	b) Scheduled Tribe	-
	c) *Ex-Serviceman	Yes
	d) *Physically Handicapped	-
	e) Other Backward Classes	-
	f) Others(Unreserved)	-
	The post is reserved for Ex -servicemen	
6.	Pay and Allowances	Pay Band-1 (Rs.5200-20200), Grade Pay-2800/- (Level-5 on Pay Matrix, 7 th Pay Commission)
7.	Place of work (Name of the town/village and district in which it is situated,)	Initial posting shall be at any Lighthouse station in Tamil Nadu State and Puducherry under Chennai Directorate and liable to be transferred anywhere in India.
8.	Probable date by which the vacancy will be filled.	With immediate effect
9.	Particulars regarding interview/test of applicants: - Test	
	(a). Date of test	To be communicated later
	(b). Time of test	To be communicated later
	(c). Place of test	To be communicated later
	(d). Name, designation ,address and telephone number(if any) of the officer to whom applicants should report	Shri K Karthik Chensudar, Director Directorate of Lighthouses and Lightships, "Deep Bhavan", 5/20 Jaffar Syrang Street, Chennai - 600 001 Phone No: - 044 - 25232809
10	Any other relevant information.	1) After publication in Employment NEWS detailed information may be seen in departmental website http://www.dgll.nic.in and National Carrier Service portal website http://www.ncs.gov.in

Certified that while placing this demand, the instructions connected with the orders on communal representation in the services have been strictly followed with due regard to the roster maintained in accordance with these orders (to be given only by all the Central Government Offices/ establishments/ undertakings etc. on whom reservation orders are applicable).



Control No. (Office)

ANNEXURE - I

APPLICATION FOR THE POST OF NAVIGATIONAL ASSISTANT GRADE -III

(Please fill up the application in capital letters in own handwriting except Signatures in places indicated \$ where it should not be in capital letters)

Candidates are advised to go through the instruction before the submission of application

Application must be submitted in A4 size good quality paper only.

Paste (Do not staple)
your recent passport size
photograph
(size 3.5cm x 3.5 cm)
(not more than 3 months old)
Not to be attested

Signature of candidate

1. Title: Mr./Mrs./Miss

2. Name of Candidate : First Name

Middle Name

Last Name

3. Father / Husband Name :

4. Address: (for Communication) Flat/Room/Door/Block No. of

Name of

Premises/Building/Village of

Road/Street/Lane of

Post Office of

Area/Locality/Taluka/Sub-Division of

Town/City/District of

State/Union Territory of

Pin Code of

5. Permanent Address: Flat/Room/Door/Block No. of

Name of

Premises/Building/Village of

Road/Street/Lane of

Post Office of

Area/Locality/Taluka/Sub-Division of

Town/City/District of

State/Union Territory of

Pin Code of

6. Nearest Railway Station:

7. Mobile No.:

Land Line No. STD Code

 Phone No.

8. E-mail:



9. a) Community (Tick 'X'): UR SC ST OBC
 Community certificate to be submitted in the form as per prescribed annexure as applicable.

b) If OBC, please state whether belonging to Minority Community: Yes No

c) If Minority, indicate Community:

10. Gender (Tick 'X'): Male Female

11. Religion (Tick 'X'): Hindu Muslim Christian Others

12. Date of Birth

13. Age (as on last date of Application): Years Months Days

14. Are you (i) Govt. Employee: Yes No (ii) Ex-Servicemen: Yes No

(iii) Persons with Disabilities: Yes No If yes, HH OA SLD
 OL MD (Combination Of HH + OL or OA or DW)
 DW
 AAV
 LC if OL or OA

15. Visible Mark of Identification on Body:

16. Qualification: (fill in only those qualifications prescribed for the posts applied for)

(a) Academic	Qualification	University/ Board	Year of Passing	Subjects	Marks / % Obtained
	S.S.C. / X / Matriculation				
	Higher Secondary / XII / Intermediate				

Degree/Diploma from an institution recognized by Central Government or State Government

(b) Technical	Qualification	University/ Board	Year of Passing	Discipline	Marks / % Obtained
	Diploma				
	Any Other Qualification				

17. Details of previous & present employment held (in chronological order starting from present position backward) (Attach separate sheet, if required)



Name & Address of Employer	Designation & Scale of Pay	Date from	Date to	Nature of Job	Length of the service

18. Document attached in proof of: (Indicate in relevant boxes indicated below;

- Matric/SSCL Certificate (for DOB Proof) Qualification Certificates Mark list of all semester/year
 Community Certificate: SC/ST/OBC Disability Certificate - PwD Discharge Certificate for Ex-SM
 Self-Declaration: OBC candidate No Objection Certificate Experience Certificate

19. If selected, minimum time for joining the post:

20. Have you ever been detained in Police custody? Or convicted by Court of Law? Or any criminal case is pending or contemplated by Court of Law? Yes No
 If any of this is Yes, give complete details thereto on separate paper.

21. Declaration:

"I hereby declare that all the statements made by me in the application are true and complete to the best of my knowledge and belief and nothing has been concealed or suppressed. I also understand that in case, any of my statement is found untrue during any stage of recruitment or thereafter, shall disqualify me for the post and I shall be liable for any action under the extant rules and my services are liable to be terminated without giving any notice or reason thereof."

Date:

Place:

Signature of Candidate



Sr.No- 02

Applications are invited from eligible Indian nationals for the followings post within 60 days from date of advertisement in Employment news & Rozgar Samachar in the prescribed format (Annexure-II) given at the end of each advertisement. Applications received after due date shall not be considered.

REQUISITION FORM TO BE USED WHEN CALLING FOR APPLICANTS
FROM THE EMPLOYMENT EXCHANGE

1.	Name, address and telephone No. (if any) of the employer.	: Secretariat Security Organisation, Ministry of Home Affairs, NDCC-II Building, 3 rd Floor, Jai Singh Road, New Delhi-110001. ☎: 011-23438064
2.	Name, designation & telephone No. (if any) of the indenting officer.	: Under Secretary, Secretariat Security Organisation, Ministry of Home Affairs ☎: 011-23438052
3.	Nature of vacancy	: Permanent
(a)	Designation of the post(s) to be filled.	: Constable Driver (Ordinary Grade) Group-C (Non-Gazetted) (Non-Ministerial)
(b)	Description of duties.	: Constable Driver will discharge the duties of driving Govt vehicles. He will also be required to perform such other duties and responsibilities as may be assigned to him from time to time.
(c)	Qualification required for Constable Driver (Ordinary Grade)	
	*For priority categories (applicable for Central Govt. only).	: UR - 08, OBC-03, SC-01, EWS-01 Total - 13
(i)	Essential	: <u>Educational Qualification.</u> (i) Pass in 10 th standard. (ii) Possession of valid driving license for driving commercial light motor vehicle. (iii) Knowledge of motor mechanism (the candidate should be able to remove minor defects in vehicle) (iv) Ability to read English numerals and figures.
(ii)	Desirable	: (i) Three years service as Home Guard or Civil Defence Volunteer. (ii) Experience of driving motor car



	(d)	Age limits, if any	:	Not exceeding 25 years (Relaxable for Government servants upto 40 years in accordance with the Central Government). Note 1: The crucial date for determining the age limit shall be the closing date for receipt of applications in previous advertisement in this regard i.e. 14.02.2024 (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of Jammu and Kashmir, Lahaul and Spiti District and Pangi Sub-division of Chamba District of Himachal Pradesh, Andman and Nicobar Islands and Lakshadweep). Note 2: in the case of recruitment made through the Employment Exchange, the crucial date for determining the age limit shall be the 14.02.2024 upto which the Employment Exchange was asked to submit the names in the previous advertisement.
	(e)	Whether women are eligible (Yes/No)	:	No.
4.		Number of posts to be filled duration-wise.		
		Duration		Number of Posts.
	(a)	Permanent	:	UR - 08, OBC-03, SC-01, EWS-01 Total- 13
	(b)	Temporary	:	-
	(i)	Less than 3 months	:	-
	(ii)	Between 3 months & one year	:	-
	(iii)	Likely to be continued beyond one year	:	-
5.		Whether there is any obligation or arrangement for giving preference to any category of persons such as Schedule Caste, Schedule Tribes, Ex-Servicemen, Physically Handicapped & Other Backward Classes persons in filling up of the vacancies and, if so, the number of vacancies to be filled by such categories of persons:		
		CATEGORIES	NON-PRIORITY	PRIORITY
	(a)	Schedule Caste.	-	Yes (01 post)
	(b)	Schedule Tribe.	-	-
	(c)	Ex-Serviceman	-	10% vacancies would be reserved for Ex-servicemen amongst all categories.
	(d)	Physically Handicapped	-	-
	(e)	Other Backward Classes	-	Yes (03 post)



	(f) Others	Yes (08 post of UR & 01 EWS)
6.	Pay and allowances	: Level 2 in the Pay Matrix (Rs.19900-63200).
7.	Place of work (Name of town/village and district in which it is situated)	: Delhi. However, transfer liability may be throughout the country.
8.	Probable date by which the vacancy will be filled	: With immediate effect.
9.	Particulars regarding interview/ test of applicants.	:
	(a) Date of test.	: To be decided after receipt of application.
	(b) Time of test.	: To be decided after receipt of application.
	(c) Place of test.	: Delhi.
	(d) Name, designation, address and telephone number (if any) of the officer to whom applicants should report.	: Sh. Shailender Kaushik, Under Secretary, Secretariat Security Organisation, Ministry of Home Affairs, NDCC-II Building, 3 rd Floor, Jai Singh Road, New Delhi-110001. ☎: 011-23438052 Email: ussso-mha@mha.gov.in
10.	Any other relevant information	: (i) The advertisement No. 09/2023 for the recruitment of 11 (Eleven) post of Constable Driver (Ordinary Grade) in SSF, SSO, MHA stands cancelled due to revised vacancies in the said post. (ii) It is hereby stated that the applicants who had filled the applications for the said post against previous advertisement No. 09/2023 in this regard have to fill again, if willing, against this revised advertisement. (iii) The recruitment of 13 (Thirteen) post of Constable Driver (Ordinary Grade) in SSF, SSO, MHA may be as per criteria mentioned at Annexure-I . (iv) Duly filled application to reach the office of Section Officer, Secretariat Security Force, Secretariat Security Organisation, Ministry of Home Affairs, NDCC-II Building, 3 rd Floor, Jai Singh Road, New Delhi-110001 and scanned copy of the same must be forwarded to email Id ussso-mha@mha.gov.in (v) The above posts are temporary in nature and likely to be made permanent on successful completion of 02 years of probation period. (vi) The crucial date for determining the age limit shall be the closing date for receipt of application of previous advertisement in this regard i.e. 14.02.2024 .



			<p>(vii) The last date for receiving applications will be 60 days from the date of publication of this advertisement in the Employment News.</p> <p>(viii) If closing date for receipt of application is Saturday/Sunday/Gazetted Holiday, next working day shall be treated as closing date and the applications received on next working day shall be considered upto 17:30 hrs.</p>
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**BRIEF PROCEDURE OF RECRUITMENT OF CONSTABLE
DRIVER (ORDINARY GRADE) IN SSF, SSO, MHA**

The sequence and parameters of the tests for the recruitment of Constable Driver (Ordinary Grade) in SSF, SSO, MHA will be as under:-

Stages	Test	Parameter			
Stage-I (qualifying)	Physical Efficiency Test (PET), Physical Standard Test (PST), Document Verification	<p>PET 05 Kms Race in 24 minutes</p> <p>PST Height - 170 cms, Chest - Unexpanded - 80 cms. Expanded - Min expansion 5 cms Weight- Proportionate to height and age as per medical standards.</p>			
Stage-II	Written Examination (OMR Based/CBT Mode)	Subject	Number of Questions	Maximum Marks	Duration
		General Intelligence and Reasoning	25	25	Two hours
		General Knowledge and General Awareness	25	25	
		Elementary Mathematics	25	25	
		English/Hindi	25	25	



Stage-III	Trade Test	Stage	Activity Particulars	Maximum Marks
		Driving test for Light Vehicle	Driving test for Light Vehicle and Practical assessment of motor mechanism and ability to carry out minor repair of vehicles.	50
		Total		50
Stage-IV	Medical Examination			

Instruction and Additional Information for Candidates

1. Self-attested photocopies of educational/driving license/reservation categories/experience certificates etc., if any, should be enclosed with the application.
2. Upper age is relax-able for SC/ST/OBC, Ex-Servicemen etc. as per rules.
3. Applicant must send his application with enclosures to this office in hard copies and forward the scanned copy of application with enclosures on email Id ussso-mha@mha.gov.in with a subject mentioned '**Recruitment of Constable (Dvr.) in SSF**'. If not followed or any alteration in subject mentioned in email, their applications will not be considered.
4. The format of application has been enclosed in **Annexure-II**.
5. All candidates have to qualify each stage to appear for next stage of the recruitment process.
6. The candidates qualified in stage-I will be called for appearing in Written Examination (stage-II). The number of candidates to be called for Trade Test (stage-III) would purely depend on merit in the written examination for which qualifying marks would be 35% for UR, EWS & ESM and 33% for SC/ST/OBC. However, it will not be mandatory to call all the qualified candidates in the Trade Test for the stage-III. The number of candidates to be called for Stage-III would depend on total number of qualified candidates in the written examination with reference to the number of vacancies vis-à-vis each category. Accordingly, cut off marks would be prescribed for each category.

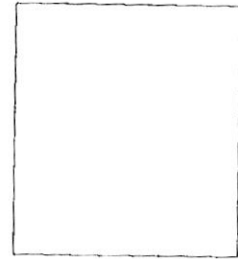


7. The final merit list would be on the basis of marks obtained by the candidate in Written Examination and Trade Test cumulatively.
8. The Medical Examination will be conducted after the preparation of merit list. If a candidate does not qualify in medical examination, his candidature will not be subsequently considered.

Annexure-II

Application form for the post of Constable (Driver) in SSF

1. Advertisement No: _____
2. Title: _____
3. Name of candidate: _____
4. Father Name: _____
5. Date of Birth: ___/___/___
6. Category: UR SC ST OBC EWS
(attach photocopy of caste certificate)
7. Residential Address: _____
8. Permanent Address: _____
9. Mobile No.: _____
10. Email ID: _____
11. Religion: _____
12. Are you
(i) Govt. Employee: _____
(ii) Ex-servicemen: _____
13. Identification Marks: _____
14. Academic/Technical/Professional qualifications:
(Beginning with matriculation level) (attach photocopies of certificates)



S. No.	Name of Exam	Year of Passing	Univ./Board	Div./Class/Grade	Subjects	%

15. Experience (attach photocopies of certificates in support of experience), if any.

S. No.	Name of Employer/or g	Period		Designation	Pay Scale/ Pay	Nature of duties	Reasons for leaving
		From	To				

16. List of documents attached:

(i) _____ (ii) _____

(iii) _____ (iv) _____

17. I solemnly declare that the statements made by me in this form are correct to the best of my knowledge and belief.

Dated:

Place:

(Signature of the candidate)



Sr.No- 03

Notice for Extension of last date for receipt of Applications for Post of Technician (General)

In reference to the Central Employment Exchange, Advertisement No. 06/2024 published in the Employment News Paper (Weekly) dated 6-12th July, 2024 for the post of Technician (General) in Level-5 of the pay matrix (Rs. 29200- 92300/-) in the Ministry of Ports, Shipping and Waterways under direct recruitment basis up to 05.10.2024. The crucial date for eligibility shall remain same as per the original advertisement No.06/2024 published in the weekly Employment News.

Advertisement number Details	Amendment
Central Employment Exchange, Advertisement No.06/2024 published in the Employment News Paper (Weekly) dated 06-12th July, 2024	Last date of receipt of applications is hereby extended to 05.10.2024. However, the crucial date for eligibility shall remain same i.e. 05.08.2024. Off-line Application duly filled in the prescribed proforma shall reach to "The Director, Directorate of Lighthouses and Lightships, D-372/2, Deep Bhawan, Taratala Road, Kolkata, West Bengal State Pin-700088 by the above date.

Note:-

1. The candidates who have already submitted against advertisement number 06/2024 need not to submit again.
2. The applications which are being received after due date 05.08.2024 till the closing extension period shall also be considered.

For application format, eligibility conditions, requisite qualifications, pay and allowances and other details please log on to www.dgll.gov.in and www.ncs.gov.in.

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