

NAVAL DOCKYARD MUMBAI VACANCY

Reference No: DYT/24-25/800(E)/ TWO LABORATORY TECHNICIANS/T/NHP-05/500.

1. Sealed applications are invited by **Admiral Superintendent Naval Dockyard Mumbai** from eligible candidates on temporary/contractual basis at Naval Dockyard Mumbai.
2. Details of vacancy are as tabulated below:

SI	Category	Post	Period of Contract	Emoluments	Age & Experience	Minimum Education Qualification	Contact No.
(a)	Laboratory Technician	02	Twenty Four Months	28100/-per month	Age should be less than 45 years Experience at least-05 years	DMLT-Diploma in Medical Laboratory Techniques	022-22752090 pmondmbi@navy.gov.in

3. **Type of Work for Laboratory Technician.** The selected candidate will perform all the duties of a laboratory technician, which include, but are not limited to, collecting, receiving, labelling and analysing samples using the available testing equipment, He/ She will perform routine tasks accurately to produce reliable & precise reports for use in treatment of patients, He/ She will maintain and operate standard laboratory equipment include centrifuge, pipettes, PH meter bio chemistry analyser, Haematology analyser, rapid test kits. The Lab technician will meticulously record all results and will help in upkeep of all patient records in the laboratory.
4. Eligible candidates may forward the application along with all relevant documents in sealed envelope by Post/Courier addressed to the **Principal Medical Officer, Dockyard Dispensary, Naval Dockyard, Shahid Bhagat Singh Road, Mumbai- 400023** so as reach on or before last date and time of submission of applications.
5. **Last date & Time for Submission of Applications. 21 Dec 2024 / 1600 Hrs.** Applications received after due date and time shall be rejected out rightly and shall not be considered. In case of any clarifications please contact Medical Officer In charge on 022-22752090 between 9:00 hrs to 1600 hrs. Nic mail ID: pmondmbi@navy.gov.in.
6. The application should accompany with work experience, professional awards/honours, research experience, contact no, copy of PAN card, Bank details, copy of cancelled cheque, mail addresses and postal address along with two photo copies of birth certificate and educational certificate. Preference will be given to candidates with work experience. The Admiral Superintendent Naval Dockyard, Mumbai reserves all rights to accept or reject any/all applications without stating any reason whatsoever.
7. **Interview.** A board of officers will conduct an interview for the short listed candidates, to ascertain the correctness of the certificates and to assess the eligibility of the candidate.
8. **Nature of Post.** The post is purely on temporary /contractual basis or a period of 24 months and is not a permanent government employment. No allowance/ benefits/ HRA/ Accommodation/ Gratuity/ Festival advance/ advance as applicable to government appointments is applicable.
9. **Place of work and working hours.** Dockyard Dispensary, NH Powai, Kanjurmarg, Mumbai and Godfrey, Clinic, Mumbai or as desired by Administrative Authority. The working hours will be as per Dockyard Dispensary, Mumbai. The working hours will be from 0800 hrs to 1630 hrs on all working days. Number of working days per week is 06 days (Excluding public holidays for Industrials Organisations declared by Govt of India, MoD (Navy)).
10. **Leave Entitlements.** Entitled for 2.5 days for every completed month during the contractual period which will lapse, if accumulated at the end of six months. The leave will have to be sanctioned principal medical officer prior to commencement. Any leave or absence should be intimated to the principal medical Officer, Dockyard Dispensary in advance. Remuneration for the period of absence will be proportionately deducted.
11. **Remuneration.** The monthly contractual remuneration for Laboratory Technician will be ₹ 28,100/- per month all inclusive respectively and hence it shall be deemed to include all the liabilities of the unit as per terms and conditions as and thereafter mentioned.
12. **Payments Terms.** Payment will be made by Principal Controller of Defence Accounts Navy Mumbai on Monthly basis, Subject to satisfactory services during the period. No advance payments(s) will be made.
13. The contract is for a period of 02 years extendable thereafter based on the recommendation of the Principal Medical Officer, Dockyard Dispensary, Mumbai, if the service rendered is satisfactory.
14. You may have to render emergency services, should such conditions arise during your contract period.
15. You are not to charge any fees or ask for any requirement from patients reporting to you for treatment. In case you are found wanting in any manner, either in work or conduct, your services could be terminated without any notice.
16. Please note that contract can be cancelled unilaterally by the Principal Medical Officer in case services are not up to the satisfactory level at any time / any stage within the contractual period by giving written notice.
17. **Inspection Authority.** The inspection will be carried out by Principal Medical Officer or any other officer deputed by them.
18. **Police Verification Reports.** At all time, Lab technicians will be responsible to ensure that he/she maintain good morale character and security cleared by Police Station of the residing area. The Laboratory Technician should not have been involved in any activity against the interest of state. The Laboratory Technician shall submit the police verification report to the security section of Naval Dockyard, Mumbai prior to commencement of the contract to grant security clearance for entry into the Naval Dockyard, Mumbai.
19. Occasional working on Sundays and holidays or for extended period of time may be necessary due to services exigencies.
20. The Lab technicians will not sublet the contract job of any kind to any person and will be solely responsible for the timely and qualitative completion of the job.

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