

NAVAL DOCKYARD MUMBAI VACANCY

Reference No: DYT/24-25/800E/MEDICAL OFFICER/NHP-03/446

1. Sealed applications are invited by **Admiral Superintendent Naval Dockyard Mumbai** from eligible candidates on temporary/contractual basis at Naval Hospital Powai Mumbai & Godfrey clinic Mumbai.
2. Details of vacancy are as tabulated below:-

| SI | Category | Post | Period of Contract | Emoluments | Age & Experience | Minimum Education Qualification | Contact No. |
|-----|------------------------------|------|--------------------|-------------------|--------------------------------------------------------------|---------------------------------|-----------------------------------------|
| (a) | General Duty Medical Officer | 04 | Twenty Four Months | 75000/- per month | Age should be upto 70 years Experience at least- 02 years | MBBS | 022-25787028 / 25787029 022-22752090 |

3. **Type of Work for General Duty Medical Officer.** The selected candidate will perform all the duties of General Duty Medical Officer. Selected candidates will also be required to perform the General Medical / Administrative duties in Naval Hospital Powai (03) or Godfrey clinic, South Mumbai (01) as required / as directed by Principal Medical Officer ND(Mbi) / Officer-in-charge Naval Hospital Powai.
4. Eligible candidates may forward the application along with all relevant documents in sealed envelope by Post/Courier addressed to the **Principal Medical Officer, Dockyard Dispensary, Naval Dockyard, Shahid Bhagat Singh Road, Mumbai- 400023** so as reach on or before last date and time of submission of application.
5. **Last date & Time for Submission of Applications.** 21 Dec 2024 / 1600 Hrs. Applications received after due date and time shall be rejected outright and shall not be considered. In case of any clarifications please contact Medical Officer In charge on 022-25787028 / 25787029 or 022-22752090 between 9:00 hrs to 1600 hrs. Nic mail ID: pmondmbi@navy.gov.in.
6. The application should accompany with work experience, professional awards/honours, research experience, contact no, copy of PAN card, Bank details, copy of cancelled cheque, mail addresses and postal address along with two photo copies of birth certificate and educational certificate. Preference will be given to candidates with work experience. The Admiral Superintendent Naval Dockyard, Mumbai reserves all rights to accept or reject any/all applications without stating any reason whatsoever.
7. **Interview.** A board of officers will conduct an interview for the short listed candidates, to ascertain the correctness of the certificates and to assess the eligibility of the candidate.
8. **Nature of Post.** The post is purely on temporary /contractual basis or a period of 24 months and is not a permanent government employment. No allowance/ benefits/ HRA/ Accommodation/ Gratuity/ Festival advance/ advance as applicable to government appointments is applicable.
9. **Place of work and working hours.** Working hours will be 48 hrs per week at Naval Hospital, Powai, Kanjurmarg, Mumbai and Godfrey clinic Mumbai or as desired by Administrative Authority.
10. **Leave Entitlements.** Entitled for 2.5 days EL for every completed month during the contractual period which will lapse, if accumulated at the end of six months. The leave will have to be sanctioned principal medical officer, prior to commencement. Any leave or absence should be intimated to the principal medical Officer, Dockyard Dispensary in advance. Remuneration for the period of absence will be proportionately deducted.
11. **Remuneration.** The monthly contractual remuneration for General Duty Medical Officer will be ₹ 75,000/- per month all inclusive respectively and hence it shall be deemed to include all the liabilities of the unit as per terms and conditions as and thereafter mentioned.
12. **Payments Terms.** Payment will be made by Principal Controller of Defence Accounts Navy Mumbai on Monthly basis, Subject to satisfactory services during the period. No advance payments(s) will be made.
13. The contract is for a period of 02 years extendable thereafter based on the recommendation of the Principal Medical Officer, Naval Dockyard Mumbai, if the service rendered is satisfactory.
14. You may have to render emergency services, should such conditions arise during your contract period.
15. You are not to charge any fees or ask for any requirement from patients reporting to you for treatment. In case you are found wanting in any manner, either in work or conduct, your services could be terminated without any notice.
16. Please note that contract can be cancelled unilaterally by the Principal Medical Officer in case services are not up to the satisfactory level at any time / any stage within the contractual period by giving written notice.
17. **Inspection Authority.** The inspection will be carried out by Principal Medical Officer or any other officer deputed by them.
18. **Police Verification Reports.** At all time, General Duty Medical Officer will be responsible to ensure that he/she maintain good morale character and security cleared by Police Station of the residing area. The General Duty Medical Officer should not have been involved in any activity against the interest of state. The General Duty Medical Officer shall submit the police verification report to the security section of Naval Dockyard, Mumbai prior to commencement of the contract to grant security clearance for entry into the Naval Dockyard, Mumbai/ Naval Hospital Powai.
19. Occasional working on Sundays and holidays or for extended period of time may be necessary due to services exigencies.
20. The General Duty Medical Officer will not sublet the contract job of any kind to any person and will be solely responsible for the timely and qualitative completion of the job.

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