

Metal & Steel Factory, Ishapore

Under Skill India Mission of Government of India, this Establishment is in process of engagement of Graduate Apprentices and Diploma/Technician Apprentices for one year Apprenticeship Training under the Apprentices Act, 1961 and amendments thereof in Metal & Steel Factory, Ishapore (West Bengal), a Unit under Yantra India Ltd., (a Govt. of India Enterprise, Ministry of Defence, Department of Defence Production) in following disciplines through Govt. of India NATS Portal.

Discipline	Graduate Apprentices	Diploma/Technician Apprentices
Mechanical	02	03
Electrical	02	03
Metallurgical	02	03
Total	06	09

Important Note : Candidates who have already undergone Graduate or Technician/Diploma Apprenticeship Training in respective field are not eligible to apply.

1. Online Registration in NATS portal :

The candidates i.e. prospective Graduate / Diploma Apprentices shall register themselves on the NATS portal. Further, the candidates shall also be required to upload on the portal the documents mentioned below in this advertisement. Then the candidates shall apply in the portal for Graduate / Diploma Apprentices.

2. Age Limit :

For Diploma Holders (Technical) : Between 18 to 22 years as on closing date of application.

For Graduates (Technical) : Between 21 to 25 years as on closing date of application.

Important Note : If the joining date of the candidate for Apprenticeship Training in this Factory is more than 5(five) years from the date of passing Diploma / Graduation, then the candidate will not be eligible under the National Apprenticeship Training Scheme (NATS) for the Office.

Relaxation in upper age limit is permitted for :

SC/ST Candidates	:	05 (five) years.
OBC (Non-Creamy Layer) Candidates	:	03 (three) years.
Persons with Physical Disabilities	:	10 (ten) years.

3. Essential Qualification :

- i) A degree in engineering or technology granted by Institutions empowered to grant such degrees by an Act of Parliament.
- ii) Graduate examination of Provisional bodies recognized by the Central Government as equivalent to a degree.
- iii) Sandwich course student who is under-going training in order that he may hold a degree in engineering or technology as mentioned at (i) and (ii) above.
- iv) Diploma issued by institutes approved by AICTE.

4. Documents / Information Required :

- i. University Regn. No./ Roll No. /Enrol. No.
- ii. List of elective subjects studied during Degree in Engineering / Technology / Humanities etc.
- iii. Details of additional short term / certificate courses.
- iv. Provisional Degree Certificate / Consolidated Mark Sheet.

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5. Other documents to be kept ready for uploading on the portal :

- i. Any one of the Government IDs (Driving License, Voter Card, Passport, PAN Card) mandatory.
- ii. Aadhaar Card/Proof against registration for issue of Aadhaar Card ... Mandatory.
- iii. Valid personal email ID Mandatory.
- iv. Mobile number will be required to enter OTP Mandatory.
- v. Passport size photograph Format : JPEG, Size : Less than 200 kb ... Mandatory.
- vi. Bank A/C details Not mandatory (at the time of online application)*

* Bank A/C details is optional during enrolment; however, it is mandatory at the time of Contract creation after engagement as Apprentice.

6. Enrolment for NATS :

- i. By accessing the students tab, candidates can register for apprenticeship training through the NATS web portal.
- ii. The guidelines mentioned on the NATS portal <https://nats.education.gov.in/> shall be followed.

7. Reservation Policy :

Reservation policy in engagement of Apprentices shall be applicable as per Apprentices Act, 1961 and Apprenticeship Rules, 1992 & 2015 or as per extant Government of India Rules regarding engagement of Apprentices.

8. Duration of Training :

Duration of Apprenticeship Training period is specified in the Apprentices Act, 1961, Apprenticeship Rules, 1992 and amendments thereof. However, the period of Apprenticeship Training in the case of Engineering Graduates and Diploma Holders shall be one year.

9. Stipend :

The minimum stipend per month shall be paid to the Apprentices as per the provision of Sub-Rule (1) of the Rule – 11 of the Apprenticeship Rules, 1992. The stipend to be paid to the Apprentices per month shall be –

Technician apprentices or Diploma Holder in any stream or sandwich course (students from degree institutions)	Rs.8000/- per month
Graduate apprentices or degree apprentices or degree in any stream	Rs.9000/- per month

No other allowances will be paid during the entire period of apprenticeship training.

10. Standard of Physical Fitness :

A candidate shall be eligible for being trained under the Apprentices Act, 1961 and the Apprenticeship Rules, 1992, as amended time to time, if he/she satisfies the minimum standards of physical fitness as prescribed therein for imparting training in the relevant discipline which will be certified by the Ordnance Factory Hospital, Ishapore.

After successful document verification of the provisionally selected candidates and on receipt of satisfactory Police Verification Report, medical examination will be conducted. Date, Time and Venue of medical examination will be conveyed separately. Candidates passed in medical examination will be considered for further process of engagement as Apprentices in this Factory.

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11. Terms & Conditions :

- i) The selected candidates will have to execute a Contract of Apprenticeship (if minor, by his/her guardian).
- ii) Based on availability, the Apprentices may be provided with quarters/hostel accommodation on payment basis as per Govt. Rules.
- iii) During the training, the Apprentices are entitled for medical treatment from Ordnance Factory Hospital, Ishapore as per rules.
- iv) If a candidate is selected as Apprentice, in Graduate/Diploma stream, his / her training shall be subject to registration in NATS web portal maintained by the Board of Practical Training (Eastern Region), Kolkata. If due to any reason the NATS portal is not able to register the candidate, the Apprenticeship Training of the candidate shall be terminated immediately.
- v) The candidate who have completed the period of training will be given Training Completion Certificate by Metal & Steel Factory, Ishapore.
- vi) In the event of premature termination of Contract of Apprenticeship Training for failure on the part of Apprentices to carry out the terms and conditions of the Contract (as notified under the Apprenticeship Rules, 1992 and amendments thereof), the candidate/surety has to pay/return such amount as is determined by Metal & Steel Factory, Ishapore as the cost of training.

12. Offer and acceptance of employment :

It shall not be obligatory on the part of the Employer to offer any employment to any Apprentice after completion of the training, nor shall it be obligatory for the Apprentices to accept any employment, if offered by the Employer. The candidate are advised to get themselves familiarized with the rules and regulations under the Apprentices Act, 1961, the Apprenticeship Rules, 1992 and amendments thereof and Rights of Persons with Disabilities Act, 2016.

13. Payment of Fees :

No fee shall be charged from the candidates applying for Graduate / Diploma Apprenticeship training.

14. Mode of Selection :

- i. Selection will be based on the Merit List and vacancy positions as published in the advertisement.
- ii. Final Merit Lists will be prepared considering reservation breakup, if any, in the descending order of percentage of marks obtained by the candidates in respect field in Graduate or Diploma Courses respectively.
- iii. Shortlisted candidates (as per vacancies position), thus enlisted, will be called for documents verification equal to number of notified vacancies.
- iv. In case of two candidates having the same marks, the candidates with older age shall be preferred. If the dates of birth are also same, then the candidate who passed respective Graduate or Diploma Examination earlier (Year) shall be considered first. Even if the years of passing of the respective Graduate or Diploma Examination are same, the candidate's name in alphabetical order appearing first will be considered first.
- v. Candidates finally enlisted in provisional select list would be subjected to satisfactory Police Verification Report including verification of educational qualification as well as requisite medical examination.

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15. Rejection of the candidature :

Candidates are requested to read all instructions carefully and thoroughly before applying in the NATS portal. Candidature may be rejected on one or more of the following reasons.

- a) Incomplete Application - unclear or illegible or irrelevant documents submitted/uploaded.
- b) Does not possess the prescribed qualification as indicated in this Advertisement to undergo the Apprenticeship Training.
- c) If at any stage, the candidate is found over-age or under-age or Date of Birth not filled or wrongly filled.
- d) Only a single application will be entertained. In respect of multiple applications, the latest application shall be considered.
- e) The candidature will be cancelled on applying for both Grade Apprentice and Diploma/Technician Apprentice.
- f) Application without photo, unclear photo, photo with cap, wearing goggles, disfigured, unrecognizable or unclear or unidentifiable photo.
- g) Application with unclear signature uploaded or documents submitted.
- h) Mismatch in candidate's name, father's name, Date of Birth, marks submitted and year of passing in online application form with the 10th Standard pass Certificate / Birth Certificate.
- i) Mismatch of marks/percentage /CGPA grading, entered by the candidate in online application with original copy of the Mark-Sheet.
- j) Any material suppression of facts/information or submitting forged certificates/documents shall lead to rejection of candidature at any stage of selection process.
- k) Any other irregularities which may render the candidature of the application invalid by this Factory.

16. How to Apply :

- i) Candidates must register themselves in NATS portal and then apply for Grade / Diploma Apprentices through the said Portal.
- ii) Candidates must fill their personal details carefully. Candidates should ensure that their name, father's name, date of birth, marks obtained and other details shall exactly match with what is recorded in Matriculation or equivalent certificate, etc. Any deviation found during document verification and in subsequent stage of engagement may result in cancellation of candidature and debarment.
- iii) Candidates are advised to indicate their active mobile number and valid e-mail ID in the ONLINE application and keep them active during the entire engagement process as all important messages will be sent by email/SMS, which will be treated as deemed to have been read by the candidates.
- iv) Original Caste Certificate (SC/ST/OBC), for OBC (Non-Creamy Layer Certificate) and Physical Disability Certificate, in case of PH/PWD shall be produced by the candidate the time of document verification.
- v) Provisionally selected candidates having Aadhaar Card shall have to produce original Aadhaar card or the documents, uploaded during the time of registration in NATS portal, at the time of document verification.

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17. General / Important information to the candidates :

Candidates are advised to note the following instructions carefully :

- a) It is to be noted that mere submission of application through NATS portal does not guarantee induction as Apprentice in this Factory. The candidature of all applicants shall be purely provisional at all stages of selection process. The candidature and selection of candidates shall also be subject to scrutiny of original credentials/documents, satisfactory / clear Police Verification Report, Medical Examination and other eligibility criteria as mentioned in the advertisement and the provisions of the Apprentices Act, 1961 and the Apprenticeship Rules, 1992 and all amendments thereof. However, pending / delay in Police Verification Report shall not be ground to reject engagement of candidate.
- b) Candidates are required to check website of Metal & Steel Factory, Ishapore regularly for any updates and changes.
- c) Canvassing of any kind will disqualify the candidate. Selection Process is done strictly on merit. Candidates are advised not to fall prey to any unscrupulous elements.
- e) Any material suppression of facts or submitting forged certificates shall lead to rejection of his/her candidatures at any stage of selection of this process.
- f) Decision of the General Manager, Metal & Steel Factory, Ishapore in all matters relating to the eligibility, acceptance/ rejection of any application etc. shall be final and binding on the candidate and no query / correspondence shall be entertained in this regard.
- g) Any subsequent changes in the terms and conditions of the engagement of the Graduate or Technician/ Diploma Apprentices as per the extant Rules will stand good. Metal & Steel Factory, Ishapore reserves all the rights to incorporate any subsequent changes/modification/additions in the terms and conditions under this advertisement notice as necessitated and applicable. Any corrigendum in this advertisement will be published on website of Metal & Steel Factory, Ishapore.
- h) Any dispute with regard to the engagement of Graduate or Technician/ Diploma Apprentices will be subject to Courts / Tribunals having jurisdiction over the City/Town in which this Factory is situated.
- i) No Transport Allowance shall be admissible to any candidates called for document verification, medical examination and finally joining in this Factory as Graduate or Technician/ Diploma Apprentices.
- j) All the provisions of Apprentices Act, 1961 and the Apprenticeship Rules, 1992 and all amendments thereof as on date are applicable to the candidates.

Special Note –

To avoid last-minute rush, candidates are advised in their own interest to register themselves in NATS portal and apply through NATS portal well before the closing date, to avoid possible inability / failure on account of heavy load on the internet or website jam or non-availability of internet.

Metal & Steel Factory, Ishapore will not accept any responsibility for the candidates not being able to submit their application through NATS portal within the last day on account of aforesaid reasons or any other reasons thereof.

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