

MAULANA ABUL KALAM AZAD INSTITUTE OF ASIAN STUDIES

(An Autonomous Body under the Ministry of Culture, Government of India)

Azad Bhavan, IB-166, Sector-III, Salt Lake, Kolkata – 700 106.

Website : www.makaias.gov.in

EMPLOYMENT NOTIFICATION (ADVERTISEMENT)

Applications are invited for the following vacancy at Maulana Abul Kalam Azad Institute of Asian Studies, Kolkata.

Sl. No	Post	Group	Pay Scale/Level	No. of Vacancy	Category	Educational Qualification / Age limit (As per approved Recruitment Rules)
1	Administrative-cum-Finance Officer	A	(15600-39100) GP-6600 Level-II (7 CPC)	01	Unreserved	Educational and other Qualifications required for direct recruitment: i) Bachelor's Degree. ii) ACA/ACWA/ACS/SAS. iii) 10 years experience in a Govt. or a Corporate Orgn. iv) Knowledge in Computer Applications. Age Limit : 40 Years.

Applications must reach only by Speed Post to the Director, Maulana Abul Kalam Azad Institute of Asian Studies (MAKAIAS) within four weeks from the date of publication of this advertisement in "The Employment News" along with all relevant copies of certificates and documents. Applicants working in Govt./semi-Govt./Autonomous Bodies/PSUs should apply through proper channel. The Envelope should be superscribed "Application for the post of Administrative-cum-Finance Officer". The detailed application may be downloaded from the website of the Institute www.makaias.gov.in.

N.B. Process for selection to the post of Administrative-cum-Finance Officer at Maulana Abul Kalam Azad Institute of Asian Studies, Kolkata, may commence in due course, appointment being subject to promulgation of Order from the Judicial Authority in the pending litigation.

DIRECTOR
MAKAIAS, KOLKATA

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