



**NATIONAL COMPANY LAW APPELLATE TRIBUNAL**  
2<sup>nd</sup> and 3<sup>rd</sup> Floor, Mahanagar Doorsanchar Sadan (M.T.N.L. Building), 9, C.G.O. Complex,  
Lodhi Road, New Delhi – 110003. Ph. 24306834, 24306869. Website: <https://nclat.nic.in>

F.No. 2/3/2024-Estt./NCLAT

**VACANCY CIRCULAR**

Subject: Filling up of the post of Registrar in the National Company Law Appellate Tribunal on deputation basis.

Applications are invited to fill up one post of Registrar in the National Company Law Appellate Tribunal (NCLAT) on deputation basis. The details of the post, pay scale, qualifications & eligibility are as under: -

Name of Post	No. of Post(s)	Pay Scale as per 7 <sup>th</sup> CPC	Qualification & Eligibility
Registrar, NCLAT	1 (one)	Level 14 (₹1,44,200-2,18,200)	Officers of the Central Government or State Governments or Union Territories or Courts or Tribunals or statutory organisations or State/Higher Judicial Service :- (a)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) a post in level-13A in pay matrix of Seventh Central Pay Commission or equivalent with two years regular service in the grade; or (iii) a post in level-13 in pay matrix of Seventh Central Pay Commission or equivalent with three years regular service in the grade; and (b) possessing the following essential educational qualification and experience:- (i) degree in law from a recognized University; and (ii) experience in personnel and administrative matters. Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed five years. Note 2: The maximum age limit for appointment by deputation shall not be exceeding fifty eight years as on the closing date of receipt of applications. Note 3: For purposes of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 01st January, 2016 or the date from which the revised pay structure based on the Seventh Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding level in the Pay Matrix of the Seventh Central Pay Commission.

2. The selected candidate will be required to serve in the NCLAT at New Delhi.



3. The initial period of deputation shall be for one year, which may be extended further subject to satisfactory performance.
4. (i) The conditions of service in matters of pay, allowances, leave and other conditions of service shall be regulated in accordance with such rules and regulations as are for the time being applicable to officers and employees of the corresponding scale of pay of the Central Government.  
(ii) In matters relating to Provident Fund Scheme, Group Insurance or any other Insurance Scheme, age of superannuation, pension and retirement benefits, the same shall continue to be governed by the relevant rules as applicable to them in their parent Ministry or department or organisation.
5. The candidates who apply for the above post(s) will not be allowed to withdraw their application(s) subsequently.
6. **Documents required:**  
(i) Application as per Annexure-I.  
(ii) Certificate by the Employer at the end of Annexure-I.  
(iii) Vigilance Clearance Certificate, Integrity Certificate, Details of minor/major penalties imposed during the last ten years and Records of suspension etc. during the last ten years (This shall be furnished even if the suspension had been revoked with/without imposition of penalty).  
(iv) Attested photocopies of the APARs/ACRs for the last five years.
7. The National Company Law Appellate Tribunal reserves the right not to fill up any or all the above posts.
8. The application in the prescribed proforma (Annexure-I), complete in all respects may be **sent to the undersigned at the aforesaid address** through proper channel along with all the necessary documents and self attested copies of qualifications and notifications/documents regarding the place of posting for last ten years. The last date of receipt of applications is six weeks from the date of publication of the advertisement in the Employment News. The applications incomplete in any respect and/or received without any of the necessary documents as mentioned in this vacancy circular are liable to be rejected.
9. The Vacancy Circular along with Annexure I can be downloaded from the website of the National Company Law Appellate Tribunal <https://nclat.nic.in>.



Sd/-  
(Peeush Pandey)  
Registrar

EBC 07119/12/0001/2425